



UTAH SYSTEM OF  
HIGHER EDUCATION

**Utah System of Higher Education**  
The Gateway, Salt Lake City, UT 84101  
801-646-4784

## Medical Office Receptionist

Technical Certificate (Catalog Year: 2026)

### Foundational Courses (12 Credits / 360 Clock-Hours)

		Credits	Clock-Hours
TEMA 1000	Introduction to Medical Office Receptionist	2	60
TEMA 1020	Medical Office I	2	60
TEMA 1030	Medical Office II	2	60
TEMA 1040	Anatomy and Physiology	4	120
TEMA 1080	Medical Terminology	2	60